

## **TRANSPORTATION DBE ADVISORY COMMITTEE (TDAC) MEETING**

Thursday, July 23, 2009

VDOT Smart Traffic Center - Hampton, VA

9:00AM

### **Present:**

Prescott Sherrod, PEMCCO Inc.

Stanford Moore, K&M Enterprises Inc.

David Sheppard, Valley Green Landscaping, Inc.

Lotta Chi, CHI Associates, Inc.

Loretta Chi, CHI Associates, Inc.

Devon Henry, Team Henry Enterprises

Chris Tavenner, DMBE

Vincent Powell, DMBE

Kathy Dowdy, English Construction

Delceno Miles, The Miles Agency

Jay Openshaw, E.V. Williams, Inc.

Gloria Saunders, GloJam Enterprize

Monica Esparza, VDOT Civil Rights Division

William Hawkins, VDOT Civil Rights Division

*Via videoconference:*

Betty Curtis, Curtis Contracting, Inc.

Sandy Hutchens, SANMARCO

Avery Hillard, HICO

Mary Ann Altum, VDOT Civil Rights Division

### **WELCOME AND INTRODUCTION OF NEW OFFICERS**

Prescott Sherrod, as new chairman of the Transportation DBE Advisory Committee (TDAC) opened the meeting, welcoming committee members and guests. He thanked Stanford Moore for prior service as committee chair and asked for his comments related to perspective of service. Stanford Moore thanked Betty Curtis and Sandy Hutchens for long standing service to the committee. He reminded the group that in another few months we would have another governor and that TDAC is designed to serve at the pleasure of the commissioner. He asked the committee to assist Prescott by keeping him abreast of construction issues, to operate as a team and to remain objective. Prescott Sherrod expressed his vision of TDAC being inclusive and results driven, and he encouraged regular participation of members and individuals interested in becoming TDAC members.

Minutes of the previous meeting were approved as read.

### **OVERVIEW OF TDAC ELIGIBILITY, PARTICIPATION, AND GUIDELINES REVIEW**

The nomination committee, chaired by David Sheppard, met and researched the participation level of members to make recommendations for the removal of inactive members. It was noted that the current number of TDAC members does not reflect TDAC guideline recommendations. Also, there are a number of businesses interested in membership. Alternate membership recommendations were offered as a vehicle to foster TDAC participation from interested stakeholders.

Prescott Sherrod expressed his interest to finalize the membership list, noting that TDAC guidelines do not permit the body to accept members except by commissioner

appointment. Significant discussion centered on modifying the bylaws, alternate membership criteria, creating a voting block that could not handle business effectively and membership standing that would make it difficult to establish a quorum when needed. Prescott Sherrod conveyed committee option to make adjustments to the guidelines based on majority vote. Kathy Dowdy, Devon Henry and vice chairmen Stanford Moore and David Sheppard will work with Mr. Sherrod to review TDAC guidelines, membership, and the alternate membership issue and communicate with the TDAC body by email to make recommendations to the board at the next meeting.

### **DBE PICNIC**

Prescott Sherrod asked the body whether time and resources were available to do the DBE picnic this year. The majority felt that it was a needed activity since there were not many other statewide events where DBEs and primes get together, and that resources were available. David Sheppard indicated that some funds were left in the TDAC picnic treasure from last year and he would request the balance from Cheryl Sheppard. Chris Tavenner recommended that the Richmond District pavilion could serve as location. Gloria Saunders, Loretta Chi, Vincent Powell and Chris Tavenner agreed to join in serving on the picnic committee and will assist with picnic logistics. A tentative picnic date of Saturday, October 10, 2009 was identified.

### **GENERAL ANNOUNCEMENTS**

VDOT is working on a spreadsheet to address additional payroll and other paperwork requirements on stimulus projects. The committee seeks additional information related to these requirements.

The Conference of Minority Transportation Officials (COMTO) HUB Conference will be held on October 15 and 16, 2009 at Virginia Beach Resort and Conference Center on Shore Drive. A golf outing is scheduled on October 15<sup>th</sup> at Cypress Point Country Club in Virginia Beach. The Secretary of Transportation was the key note speaker last year and the event was well attended. This conference is a prelude for the national COMTO conference coming to Virginia Beach in 2010.

The next meeting date for TDAC was tentatively scheduled for Thursday, November 12, 2009 to be held in Charlottesville, VA.

The meeting was adjourned.