



Commonwealth of Virginia  
 Department of Transportation  
 12/2010

LUP-WZTCC  
 LAND USE PERMIT  
 Special Provision

**VDOT Work Zone Traffic Control Certification Verification**

In accordance with the Virginia Department of Transportation (VDOT) Road and Bridge Specification, Special Provision 105.14, beginning July 1, 2009, all activities performed under the auspices of a VDOT Land Use Permit involving the installation, maintenance and removal of work zone traffic control devices must have at least one (1) person on-site who, at a minimum, is verified by VDOT in Basic Work Zone Traffic Control. A person verified by VDOT in Intermediate Work Zone Traffic Control must be on-site to provide supervision during work zone adjustments or changes to traffic control due to field conditions. These persons must have their verification card with them while on the project site.

***NON-COMPLIANCE MAY RESULT IN PERMIT SUSPENSION &/OR A STOP WORK ORDER***

<b>Applicant:</b> _____ <b>Project Name:</b> _____ <b>Route Number:</b> _____ <b>County:</b> _____
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*I, \_\_\_\_\_, state that I will have at least one (1) person that is verified by VDOT in Basic Work Zone Traffic Control who will be responsible for the placement, maintenance and removal of work zone traffic control devices within the project limits in compliance with the permit requirements and conditions, the approved plans, specifications, the Virginia Work Area Protection Manual and the Manual of Uniform Traffic Control Devices. A person verified by VDOT in Intermediate Work Zone Traffic Control will be on-site to provide supervision during work zone adjustments or changes to traffic control due to field conditions. These persons will provide evidence of these verifications upon request from VDOT personnel.*

\_\_\_\_\_ *The requested activity does not involve the installation, maintenance and removal of work zone traffic control devices and therefore is exempt from this requirement.*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

***THIS DOCUMENT MUST ACCOMPANY THE VDOT LAND USE PERMIT APPLICATION***

## Virginia Work Zone Traffic Control Training Options

The following three options are available to receive Work Zone Traffic Control (WZTC) training based on an individual's job duties and responsibilities as required by the FHWA Final Rule on Work Zone Safety and Mobility and the Virginia Department of Transportation:

**Option 1** – Have someone become a qualified instructor in your company, who can then instruct others for you using training material from VDOT. The following qualifications are needed for teaching the VDOT Basic, Intermediate, or Advanced WZTC training courses:

- **Basic** – Be flagger certified either by VDOT or by the American Traffic Safety Services Association (ATSSA); posses two years of practical experience in Highway Design, Construction, Maintenance, or Traffic Operations; posses two years of documented experience in conducting training courses; and successfully complete the VDOT WZTC Intermediate or Advanced course or complete the ATSSA Virginia Intermediate/Traffic Control Supervisor (TCS) course.
- **Intermediate** - Be flagger certified either by VDOT or by ATSSA; posses two years of practical experience in Highway Design, Construction, Maintenance, or Traffic Operations; posses two years of documented experience in conducting training courses; complete and posses the ATSSA Virginia Intermediate/TCS certification.
- **Advanced** - Be flagger certified either by VDOT or by ATSSA; posses two years of practical experience in Highway Design, Construction, Maintenance, or Traffic Operations; posses two years of documented experience in conducting training courses; complete and posses the ATSSA Virginia Advanced Traffic Control Design Specialist (TCDS) certification or ATSSA Virginia Intermediate TCS certification.

To become an approved instructor, an application must be completed listing the above qualifications and sent to the chairman of VDOT's WZST committee:

[http://www.virginiadot.org/business/resources/wztc/wztc\\_inst\\_app\\_form.pdf](http://www.virginiadot.org/business/resources/wztc/wztc_inst_app_form.pdf)

Once a person has become an approved instructor, training material can be obtained from VDOT using the order form at the following location (the order form requires an approved instructor number):

[http://www.virginiadot.org/business/resources/wztc/WZTC\\_order\\_form.pdf](http://www.virginiadot.org/business/resources/wztc/WZTC_order_form.pdf)

**Option 2** – Obtain the services of an approved instructor from VDOT's Approved WZTC Instructor List to teach the course or courses you need for your employees. The Approved WZTC Instructor's List is at the following location:

[http://www.virginiadot.org/business/resources/wztc/Approved\\_WZTC\\_Instructors.pdf](http://www.virginiadot.org/business/resources/wztc/Approved_WZTC_Instructors.pdf)

The following is a list of Approved Providers of training:

[http://www.virginiadot.org/business/resources/wztc/wztc\\_training\\_sponsors.pdf](http://www.virginiadot.org/business/resources/wztc/wztc_training_sponsors.pdf)

**Option 3** – Send personnel to classes conducted by approved sources such as ATSSA or the Virginia Local Technical Assistance Program (LTAP). Courses in Virginia by ATSSA can be found here:

[http://atssa.com/cs/course\\_information/courses\\_by\\_state?state=56](http://atssa.com/cs/course_information/courses_by_state?state=56). Courses by LTAP can be found here:

<http://ltap.cts.virginia.edu/2%20Page%20Calendar%20June%20-%20Sept%2009.pdf>. Basic WZTC courses by

the Virginia Rural Water Association can be found here: <http://www.vrwa.org/> (Look under Training Schedule). Training by the Virginia Transportation Construction Alliance (VTCA) will be located here shortly:

<http://vtca.org/>

For additional information about Virginia's Work Zone Traffic Control training program, please visit the following site: <http://www.virginiadot.org/business/trafficeng-WZS.asp>