

**URGENT: CORRECT IMMEDIATELY**  
5 WORKING DAYS TO CORRECT

**WORK ZONE SAFETY CHECKLIST  
TRAFFIC ENGINEERING**

WHEN URGENT IS MARKED DENOTE ITEM

**CONSTRUCTION / MAINTENANCE / UTILITY / PERMIT**

RESIDENCY: \_\_\_\_\_ CONTRACTOR/AREA HEADQUARTERS: \_\_\_\_\_  
CITY/COUNTY: \_\_\_\_\_ PROJ. NO./PERMIT NO./LOCATION: \_\_\_\_\_  
TYPE OF OPERATION: \_\_\_\_\_ DAY/DATE: \_\_\_\_\_ TIME: \_\_\_\_\_  
PERSON IN CHARGE: \_\_\_\_\_ POSTED SPEED: \_\_\_\_\_ MPH  
WEATHER CONDITION: \_\_\_\_\_ DAY OR NIGHT WORK ( IN NOT IN) PROGRESS

**A. DRIVE THRU:**

ARE MANEUVERS DIFFICULT OR UNEXPECTED? YES NO  
ADEQUATE WARNING OF HAZARDS? YES NO  
IS SIGNING CLEAR/UNCLUTTERED AND PROPERLY SPACED? YES NO  
ARE TRAFFIC CONTROL DEVICES SUFFICIENTLY VISIBLE? YES NO

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_

**B. SIGNS**

ADEQUATE INADEQUATE

NEED TO BE (REMOVED/REPOSITIONED/ COVERED)  
NEED (CLEANING/REPLACEMENT)  
NEED ADDITIONAL SIGNS  
CONFLICTING (PERMANENT/ TEMPORARY SIGNING)  
NON-APPROVED SIGN SUPPORT  
BLOCKED BY VEGETATION

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_

**C. PORTABLE CHANGEABLE MESSAGE SIGN:**

ADEQUATE INADEQUATE

APPLICATION DOES NOT MEET GUIDELINES  
INAPPROPRIATE (MESSAGE)  
TOO MUCH INFORMATION ON P.C.M.S.  
NOT DELINEATED, NO CONES/BARRELS

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_

**D. ARROW BOARD**

ADEQUATE INADEQUATE

MALFUNCTION (BULB OUT, ETC.)  
INCORRECT PLACEMENT  
MISALIGNED BULBS  
NOT DIMMED AT NIGHT

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_

**E. DRUMS=D / OTHER = O:**

**D / O**

ADEQUATE INADEQUATE

INAPPROPRIATE TAPER LENGTH  
SPACING INADEQUATE (TOO LONG/ TOO SHORT)  
(REPAIR/CLEAN/REPLACEMENT)  
REFLECTIVE BANDS (DAMAGED / MISSING) ON DRUMS/ OTHER DEVICES

ADDITIONAL DEVICES NEEDED  
MISALIGNED

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_

**F. TRAFFIC BARRIER:**

ADEQUATE INADEQUATE

IMPROPER BARRIER WALL FLARE  
IMPROPER TERMINAL TREATMENT  
BARRIER NEEDS TO BE (REALIGNED/ REMOVED)  
WARNING LIGHT (SERVICE / CLEAN)  
DELINEATORS (CLEAN / ADDITIONAL)  
8" x 12" VERTICAL BARRIER PANELS (CLEAN / ADDITIONAL)

ATTENUATOR ( REPAIR / REPLACE)

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_

**G. FLAGGING OPERATION:**

	ADEQUATE	INADEQUATE	
NEED ADDITIONAL ADVANCE SIGNING			
<b>CTG'HNCI RGTUQPU:</b>			
CERTIFIED		YES	NO
POSITIONED CORRECTLY?		YES	NO
HIGHLY VISIBLE?		YES	NO
PROPERLY CLOTHED?		YES	NO
FLAGGING CORRECTLY		YES	NO
COMMENTS: _____			
_____			
_____			

**H. PAVEMENT MARKING:**

	PERMANENT ADEQUATE	CONSTRUCTION INADEQUATE	
REMOVE			
REPAIR			
NEED ADDITIONAL			
UNNECESSARY (MARKINGS / NOT ERADICATED COMPLETELY)			
COMMENTS: _____			
_____			
_____			

**I. PAVEMENT MARKERS**

	PERMANENT ADEQUATE	CONSTRUCTION INADEQUATE	
REPLACE MISSING			
REMOVE			
NEED ADDITIONAL			
COMMENTS: _____			
_____			

**J. TRUCK MOUNTED ATTENUATOR:**

PROPERLY POSITIONED	YES	NO
PROPERLY MAINTAINED/ DELINEATED?	YES	NO
COMMENTS: _____		
_____		

**K. MISCELLANEOUS:**

ADEQUATE BUFFER SPACE?	YES	NO
IS THE WORK AREA PROTECTED?	YES	NO
MATERIALS PROPERLY STORED?	YES	NO
EQUIPMENT PROPERLY STORED?	YES	NO
ARE LANE CLOSURES IN ACCORD WITH ALLOWED HOURS?	YES	NO
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<b>ACCIDENTS:</b>		
EVIDENCE OF AN ACCIDENT?	YES	NO
DAMAGED TRAFFIC CONTROL DEVICES?		
SKID MARKS		DEBRIS

**COMMENTS / RECOMMENDATION:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**REVIEWED BY:** \_\_\_\_\_ **REVIEWED WITH:** \_\_\_\_\_

(SIGN & DATE) (SIGN & DATE)

**COPY: CONTRACTOR, INSPECTOR, RESIDENT ENGINEER, OR OTHER** \_\_\_\_\_