



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

1401 EAST BROAD STREET
RICHMOND, VIRGINIA 23219-2000

GREGORY A. WHIRLEY
ACTING COMMISSIONER

September 12, 2005

To: All Urban Municipalities, Arlington & Henrico Counties

The Commonwealth Transportation Board, at their July meeting, approved the use of the enhanced Weldon-Cooper Center financial survey as the required mechanism for reporting local government maintenance and construction expenditures. The use of this reporting mechanism will meet the reporting requirements established in Chapter 118 of the Virginia Acts of Assembly (2004 Session). The Board approval requires the use of this form beginning with reporting of FY2006 expenditures. Please ensure that you are tracking expenditures by the categories used in this survey. The numbers you report should come from your locality's annual CPA audit. The information provided on the survey will be subject to audit by VDOT or the Auditor of Public Accounts.

We have enclosed a copy of the survey form, along with the companion guidance explaining each disbursement category, to assist in your implementation of this reporting process. This information can also be found on the Weldon Cooper Center's website at <http://www.coopercenter.org/econ/SURVEYS/>. If you have any questions regarding the change in reporting processes, please contact Sharon McGhee at (804) 225-4466.

Sincerely,

A handwritten signature in blue ink, appearing to read "M. A. Estes".

Michael A. Estes, P.E.
Director
Local Assistance Division

Enclosure



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