



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

1401 EAST BROAD STREET
RICHMOND, VIRGINIA 23219-2000

GREGORY A. WHIRLEY
COMMISSIONER

August 9, 2011

To: County Administrators/City and Town Managers

Subject: FY 2013 Revenue Sharing Program

Based on the Governor's Transportation Plan, the Commonwealth Transportation Board approved over \$103 million toward the FY 2012 Revenue Sharing Program at their June meeting. This represents the largest allocation to the program to date.

We're now looking toward the FY 2013 program. In order to identify the amount of state funds required to fully maximize local participation in advance of the finalization of the FY 2013 budget we are beginning the application process earlier than in the past.

If your locality wishes to participate in the program for the fiscal year starting July 1, 2012, the following items must be provided by the date below to the Local Assistance Division **through your local VDOT representative**:

Due by November 1, 2011:

- A *Detailed Designation of Funds Form Application* for each project you wish to be considered for funding (form located on our website) – **submitted electronically** to your local VDOT representative
- A resolution outlining your request to participate and support of the potential project(s) identified for possible funding from the program (sample on our website)
(Please note: Since our timeline is compressed, we will accept applications without a resolution, but will require its submittal by December 1, 2011 in order for your application to be considered.)

At this time, we do not know what the final allocation for the FY 2013 program will be, however I do encourage you to apply for the maximum amount you wish to have allocated to your locality. As a reminder each locality can request up to \$10 million in state allocations. If you are not familiar with the recent legislation changes, I recommend that you familiarize yourself with the requirements and prioritization criteria set forth in Section 33.1-23.05 of the *Code of Virginia* and the Revenue Sharing Program Guidelines of the Commonwealth Transportation Board. These documents, along with the electronic application can be found on our website, located at http://www.virginiadot.org/business/local-assistance-access-programs.asp#Revenue_Sharing.

The Department looks forward to working with you during the upcoming months. I encourage you to contact your local VDOT representative for assistance in identifying projects or developing estimates. If you have any questions about the Program you may contact Debbi Webb-Howells at (804) 786-1519 or by email at Debbi.Webb-Howells@VDOT.virginia.gov. You may also reach me by email at Michael.Estes@VDOT.virginia.gov or by phone at (804) 786-2745.

Sincerely,

Michael A. Estes, P.E.
Director, Local Assistance Division

Cc: Commonwealth Transportation Board
Virginia Association of Counties
Virginia Municipal League
VDOT District Administrators