Recreational Access Program Checklist

Please note: The State Environmental Review Process (SERP) must be conducted and completed prior to initiating work on all state-funded projects estimated over $500,000.

Funding
- Available to counties, cities and certain towns

Type of project
- Access road construction
  - Local facility may receive a maximum $250,000 unmatched allocation and up to $100,000 in matching state funds
  - State facility may receive a maximum $400,000 unmatched allocation
- Bikeway construction
  - Local facility may receive a maximum $60,000 unmatched allocation and up to $15,000 in matching state funds
  - State facility may receive a maximum $75,000 unmatched allocation

Project information submittal and request
- Master plan of development
- Project description
- Road and/or bikeway cost estimate
- Project administration responsibilities
- Local government resolution
- Designation/recommendation by Department of Conservation and Recreation for access to a recreational area or by Department Historic Resources for access to an historic area

Local Assistance's review and recommendation
- The Commonwealth Transportation Board (CTB) meeting agenda is finalized three weeks prior to its meeting

CTB's review
- The CTB meeting is usually held the third Wednesday of each month

Project approval
- Project administration agreement with VDOT
- Funds authorized - CTB-approved project allocation will be authorized upon completion of contingencies in the CTB’s resolution

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