UCI WORKGROUP UPDATE

Tri-Annual Meeting, November 17th

Todd Halacy, P.E.

VDOT - LAD

The Urban Construction Initiative

Workgroup Committee Members

- **Jeanette Janiczek, City of Charlottesville**
- **Angela Tucker, City of Charlottesville**
- **M. Khara, City of Richmond**
- **Greg Tkac, Town of Dumfries**
- **Drew Williams, City of Harrisonburg**
- **James Baker, City of Harrisonburg**
- **Lynn Allsbrook, City of Hampton**
- **Selena Griffett, City of Hampton**
- **David Jarman, City of Virginia Beach**
- **Phil Pullen, City of Virginia Beach**
- **Rob Crandol, VDOT, Richmond Dist**
- **Sherry Eagle, VDOT, Richmond Dist**

- **Lorenzo Casanova, FHWA**
- **Iris Rodriguez, FHWA**
- **Thomas Slaughter, City of Newport News**
- **Jacqueline Kassel, City of Newport News**
- **Dic Burke, VDOT, NOVA District**
- **Steve Rowan, VDOT, Hampton District**
- **Tracy Elliot, VDOT, Culpeper District**
- **Jennifer DeBruhl, VDOT Local Assistance**
- **Todd Halacy, VDOT Local Assistance**
- **Cynthia Clark, VDOT Local Assistance**
- **Russ Dudley, VDOT Local Assistance**

Under Development

- Contract Documents (Front End):
  - Draft templates for the purchase of goods, services, and equipment (conflicting guidance on federal requirements)
  - Draft template/insert for non-professional services
- Lessons Learned (FAQ) Database):
  - Develop a tool that localities can use to share information
  - Currently trying out free message board service
  - Potential for hosting on VDOT site with upcoming webpage upgrade

Next steps/Other topics for discussion

❑ **Lesson Learned (FAQ) Database**

- ❑ Continue to monitor the use of the free message board service
- ❑ Determine if it should be discontinued or expanded

❑ **Program and Financial Management Training**

- ❑ The Workgroup will identify the appropriate training resources
- ❑ Discussion of the need for training that outlines the differences between the expenditures, authorizations, allocations, and obligations for VDOT programs
- ❑ Provide training on basic federal-aid requirements
- ❑ Provide technical session training opportunities to assist the UCI localities in the management of their program and project delivery

Next steps/Other topics of discussion (Continued)

☐ UCI Guide

- ☐ VDOT is currently pulling project development information into the VDOT LAP Manual and Incorporating the Program and Policy information into the VDOT Urban Manual

- ☐ Workgroup can review and provide comments on draft sections

☐ The UCI Workgroup will reconvene after this meeting

Future of Workgroup and Role in Performance Initiative

- UCI Workgroup continues to shape direction for UCI specifically, and LAP generally

- Workgroup is not without it's challenges
  - Workgroup has become very large
  - Based on last year's Annual Meeting, workgroup has been meeting 9 times a year
  - Focus areas are very detailed – getting bogged down, value?
  - Everyone is very busy with multiple priorities

- Is it time to revisit workgroup format, timing, membership, etc?

Path Forward Discussion

❑ What is important to local government – tools, resources, etc?

❑ What is important to VDOT staff – tools, resources, etc?

❑ How can we reshape the role of the workgroup to help accomplish what is most important?

Questions?