

**MINUTES  
OF  
MEETING OF THE COMMONWEALTH TRANSPORTATION BOARD**

**Central Office Auditorium  
1221 East Broad Street  
Richmond, Virginia**

**December 18, 2001  
10:00 a.m.**

The monthly meeting of the Commonwealth Transportation Board was held in the Central Auditorium of the Department of Transportation in Richmond, Virginia on December 18, 2001, and called to order at 10:07 a.m. The Chairman, Shirley J. Ybarra, presided.

Present: Messrs. Bevon, Byrd, Folkes, Garcia, Grubb, Humphreys, Kornblau, Martin, Mitchel, Myers, Nottingham, Walker, White, and Ms. Lionberger and Ms. Welsh.

Absent: Mr. Klinge

**Agenda Item 1:** Public Comment: Mr. Peter Kleeman spoke regarding agenda item 14 (c) Route 631 (Meadow Creek Parkway) in Albemarle County. Mr. Kleeman requested a postponement on the location decision. He expressed concern that the process was not in compliance with certain sections of the Virginia Code and VDOT Manual procedures, most notably (1) policy on public involvement, (2) traffic data agreement with Albemarle County and (3) environmental documentation.

**Agenda Item 2:** Action on approval of Minutes of Meeting of November 15, 2001.

Moved by Mr. Mitchel, seconded by Mr. Humphreys. Motion carried.

SECONDARY ROAD DIVISION:

**Agenda Item 3:** Action (by single motion) on Additions and Abandonments of Roads in the Secondary System, November 2001. Referenced by attachment of Report.

Moved by Mr. Grubb, seconded by Mr. Kornblau. Motion carried.

**Agenda Item 4:** Action (by single motion) on Industrial Access Projects, specifically (A) Wythe County - Wythe County Progress Park, Phase II, and (B) Frederick County/City of Winchester - Rich Products Corporation and Orchard Terrace, Inc. Referenced by attachment of Resolutions and maps.

Moved by Mr. Grubb, seconded by Mr. White. Motion carried.

URBAN DIVISION:

**Agenda Item 5:** Action on Primary Route De-designation, specifically Route 104 (Dominion Boulevard) - City of Chesapeake. Referenced by Resolution, locality resolution and map.

Moved by Mr. Folkes, seconded by Ms. Lionberger. Motion carried.

TRAFFIC ENGINEERING DIVISION:

**Agenda Item 6:** Action on Bridges Designation, specifically, bridges on the proposed Southwest Suffolk Bypass over Lake Kilby and the Norfolk Southern Railroad - City of Suffolk, Dr. Martin Luther King, Jr. Memorial Bridge. Referenced by attachment of Resolution, fact sheet and map.

Moved by Mr. White, seconded by Mr. Myers. Motion carried.

**Agenda Item 7:** Action on a Through Truck Restriction, specifically Route 733 (Lime Kiln Road) - Loudoun County. Referenced by a Resolution, fact sheet and map.

Moved by Mr. Mitchel, seconded by Mr. Kornblau. Motion carried.

RIGHT OF WAY AND UTILITIES DIVISION:

**Agenda Item 8:** Action (by single motion) on Land Conveyances, specifically (A) Route 60 - Alleghany County and (B) Route 460 - City of Suffolk. Referenced by attachment of Resolutions.

(A-B) Moved by Ms. Lionberger, seconded by Mr. Martin. Motion carried.

**Agenda Item 9:** Action (by separate motions) on Limited Access Control Changes, specifically (A) Route 58 - City of Danville and (B) Route 360 (Keysville Bypass), Heartlands Regional Industrial Park - County of Charlotte. Referenced by attachment of Resolutions, fact sheets and maps.

(A) Moved by Mr. Byrd, seconded by Mr. Folkes. Motion carried.

(B) Moved by Mr. Byrd, seconded by Mr. Kornblau. Motion carried.

CONSTRUCTION DIVISION:

**Agenda Item 10:** Action (by separate motions) on Bids for Interstate, Primary, Secondary, Urban and Miscellaneous Projects Received April 10, 2000; August 31; October 3, 23, 24; November 6, 27; December 3, 2001 for award and authorized execution of contracts by the Commissioner, Deputy Commissioner for Project Management or Acting Chief Engineer, and for deferral, rejection, rescindment and authorized readvertisement, as indicated. Referenced by attachment of Bid Results Report. Note: new pages 17 and 19 distributed at the meeting to correct typos/errors in the previously distributed report.

Pages 1-24, excluding Page 6, item #10: Moved by Mr. Mitchel, seconded by Mr. Kornblau. Motion carried.

Page 6, item #10: Moved by Mr. Mitchel, seconded by Mr. Kornblau. Motion carried with Mr. Folkes abstaining due to conflict.

**Agenda Item 11:** Action (by single motion) on Consultant Agreements, specifically (A) Interstate 95 - Stafford County, inspection services for construction of the I-95/Route 627 Interchange - Site Blauvelt and (B) Route 58 - Lee and Wise Counties, inspection services for road widening projects - Louis Berger Group, Inc. Referenced by Resolutions, fact sheets and maps (one for (A), two for (B)).

Moved by Mr. Martin, seconded by Mr. Humphreys. Motion carried.

Mr. Myers expressed concern over approval process, follow-up and audit procedures regarding consultant agreements. Mr. Humphreys recommended auditors involve respective CTB members in quarterly meetings. Vice Chairman Nottingham stated he would notify Mr. Whirley, VDOT's Inspector General. Mr. Gee concurred with Mr. Myers and stated that staff is working with district staff to improve auditing process. He also stated that he would notify Mr. Humphreys of meetings concerning this agreement. Mr. Myers recommended the creation of an assistant commissioner for customer service to assure better outsourcing. Chairman Ybarra stated that legislation to negotiate costs with contractors did not get out of committee at the last General Assembly.

LOCATION & DESIGN DIVISION:

**Agenda Item 12:** Action (by single motion) on Consultant Agreements, specifically (A) Fredericksburg District, surveying services - ATCS, P.L.C., (B) Interstate 264/Lynnhaven Parkway - City of Virginia Beach, traffic data and analysis services - Michael Baker, Jr., Inc., and (C) Harrisonburg Southeastern Bypass - Rockingham County, traffic data and analysis services - HDR Engineering, Inc. Referenced by Resolutions, fact sheets and maps.

(A-C) Moved by Mr. Folkes, seconded by Ms. Lionberger. Motion carried.

**Agenda Item 13:** Action (by separate motions) on Design Projects, specifically (A) Route 646 (Spring Mill Road) - Campbell County, road widening project, (B) Route 17 (George Washington Highway) - City of Chesapeake, amending 9/20/01 CTB Resolution to correctly identify limited access breaks and to designate bicycle access, and (C) Route 621 (Harrell Mill Road) - Sussex County, safety improvement project. Referenced by attachment of Resolutions, fact sheets (A & C) and maps (A & C).

(A) Moved by Mr. Martin, seconded by Ms. Lionberger. Motion carried.

(B) Moved by Mr. White, seconded by Mr. Humphreys. Motion carried.

(C) Moved by Mr. Folkes, seconded by Mr. Humphreys. Motion carried.

**Agenda Item 14:** Action (by separate motions) on Location Projects, specifically (A) Route 460 - Buchanan County, road improvement project to provide access via Coalfields Expressway with US 23/199 in Kentucky,

(B) Coalfields Expressway - amending 8/17/00 CTB resolution by rescinding approval of Segment 204 and substituting Segment 204F1, and (C) Route 631 (Meadow Creek Parkway) - Albemarle County, new major arterial road project with staff recommendation of Alternative A. Referenced by attachment of Resolutions, fact sheets (A& C) and maps (A&C).

(A) Moved by Mr. White, seconded by Mr. Martin. Motion carried.

(B) Moved by Mr. Martin, seconded by Mr. White. Motion carried.

Mr. Myers requested staff address Mr. Kleeman's concerns prior to motion to approve. Ms. Napier stated that all public notifications and processes were followed. Ms. Napier stated that traffic data concerns would be addressed in the design phase of the project. Mr. Collins stated that the project is exempt from environmental regulations due to age, but a voluntary study is being conducted and will be complete by mid-January. He also stated that there is no violation of statute to approving the location even though the environmental study is not yet complete.

(C) Moved by Mr. Myers, seconded by Mr. Byrd. Motion carried.

Note: Chairman Ybarra excused herself from the proceedings. Vice Chairman Nottingham presided for the remainder of the agenda.

#### STRUCTURE AND BRIDGES DIVISION:

**Agenda Item 15:** Action on Consultant Agreement, specifically Interstate 64 - City of Chesapeake, providing design services for eleven bridges - HDR Engineering, Inc. Referenced by attachment of Resolution, fact sheet and map.

Moved by Mr. Folkes, seconded by Mr. Humphreys. Motion carried.

#### ENVIRONMENTAL DIVISION:

**Agenda Item 16:** Action (by single motion) on Consultant Agreements, specifically (A) Eastern Region and (B) Western Region services for hazardous material site investigations - Marshall Miller and Associates, Inc. Referenced by Resolutions and fact sheets.

(A-B) Moved by Ms. Lionberger, seconded by Mr. Humphreys. Motion carried.

**Agenda Item 17:** Action on Tree and Brush Trimming Policy, specifically within state rights-of way and on private property. Referenced by attachment of Resolution and policy.

Moved by Mr. Byrd, seconded by Mr. Grubb. Motion carried.

**Agenda Item 18:** Action on Cooperative Service Agreement, specifically between VDOT and US Department of Agriculture Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS), regarding beaver management. Referenced by attachment of Resolution, fact sheet

and agreement.

Moved by Ms. Welsh, seconded by Mr. White. Motion carried.

#### FINANCIAL PLANNING AND DEBT MANAGEMENT DIVISION:

**Agenda Item 19:** Action on Revised Fiscal Year 2002 Virginia Department of Transportation Annual Budget. Referenced by attachment of Resolution and budget.

Moved by Mr. Martin, seconded by Ms. Welsh. Motion carried.

**Agenda Item 20:** Action on PPTA Project Route 28 Financing, specifically Authorizing Amended and Restated Contract with the State Route 28 Highway Transportation Improvement District Commission, refunding of Commonwealth Transportation Contract Revenue Refunding Bonds (Route 28 Project), Series 1992, and Related Action. Referenced by attachment of Resolution, district project financing agreement, amended and restated district contract, and amended and restated local contract [included for reference purposes only].

Moved by Mr. Mitchel, seconded by Mr. White. Motion carried.

#### PROGRAMMING AND SCHEDULING DIVISION:

**Agenda Item 21:** Action on Fiscal Year 2002-2002 Virginia Transportation Development Plan and Allocations. Referenced by attachment of Resolutions and Plan.

Moved by Mr. Humphreys, seconded by Mr. Mitchel. Motion carried.

#### DEPARTMENT OF RAIL AND PUBLIC TRANSPORTATION:

**Agenda Item 22:** Action on Rail Industrial Access Project, specifically City of Radford - American Rock Salt Company, LLC. Referenced by attachment of Resolution, locality resolution, fact sheet and map.

Moved by Mr. White, seconded by Ms. Lionberger. Motion carried.

#### OTHER BUSINESS:

**Agenda Item 23:** Action on CTB Credit Union Checking Account Signature Authorizations. Referenced by attachment of Resolution.

Moved by Mr. Mitchel, seconded by Ms. Lionberger. Motion carried.

**Agenda Item 24:** Committee Reports and Actions, specifically (A) Report of the Internal Audit Committee and (B) Report of the Finance and Budget Committee, specifically Adjustment to Henrico County Maintenance Payments. Referenced by attachment of Report (A) and Resolution (B).

(A) No action required. Mr. Martin gave the report and expressed his

thanks that audit staffing had been increased, internally and externally and in the field.

(B) Mr. Myers asked if this adjustment would impact Arlington County. Mr. Nottingham stated that it would not. Moved by Mr. Byrd, seconded by Mr. Mitchel. Motion carried.

**Agenda Item 25:** Action on Transfer of Secondary Route 832 to the Primary System and Re-designation as Route 57 - Pittsylvania and Halifax Counties. Referenced by attachment of Resolution.

Moved by Mr. Byrd, seconded by Mr. White. Motion carried.

**Agenda Item 26:** Action on Capital Cost of Track Lease for Virginia Rail Express. Referenced by attachment of Resolution.

Moved by Mr. White, seconded by Mr. Mitchel. Motion carried.

**Agenda Item 27:** Action on Resolutions of Appreciation and Commendation, specifically (A) Shirley J. Ybarra (B) Charles D. Nottingham and (C) James S. Gilmore, III. Referenced by attachment of Resolutions.

(A) Moved by Mr. Byrd, seconded by Mr. Mitchel. Motion carried.

(B) Moved by Mr. Grubb, seconded by Mr. Kornblau. Motion carried.

(C) Moved by Mr. White, seconded by Mr. Humphreys. Motion carried.

The Vice Chairman thanked Mr. Kornblau for hosting the December 17 reception.

ADJOURNMENT: The Vice Chairman adjourned the meeting at 12:17 p.m.

The next workshop will be held on Tuesday, January 16, 2002 at 2:00 p.m. and the next meeting will be held on Wednesday, January 17, 2002 at 10:00 a.m., both in Richmond, Virginia.