MINUTES OF THE FIRST MEETING OF THE STATE HIGHWAY
COMMISSION CREATED UNDER THE ACTS OF 1922.

HELD JULY 5TH, 1922, RICHMOND, VA.

The members of the State Highway Commission ap-
pointed by the Governor under Chapter 402, Acts of 1922,
consisting of Henry G. Shirley, Chairman, Wade H. Massie,
Hugh E. Sproul, E. K. Sanders and E. Victor Truxton, met in
the Governor's reception room in the Capitol Building on
Wednesday, July 5th, at 10:30 A.M. and after taking oath of
office as provided for under section 3, and giving bond for
the faithful performance of their duties, the Commission or-
ganized. Mr. Henry G. Shirley being designated chairman by
the Governor, took the chair.

On motion of Mr. Sproul and seconded by Mr. Truxton,
Mr. Wade H. Massie was elected secretary.

The Governor fixed the salary of the Chairman of the
Commission at Twelve Thousand Five Hundred Dollars ($12,500.00)
per year, it being understood that he devote his entire time to
the work. It was moved and seconded that the salary fixed by
the Governor be approved by the Commission. Motion carried.

At the request of the Chairman it was moved by Mr.
Truxton and seconded by Mr. Sproul that the Chairman be auth-
orized to turn all money now in possession, or hereafter may
came into possession of the Department, over to the State
Treasurer, subject to the order of the Chairman. Motion carried.

Moved and seconded that the meeting be adjourned until
2:30 P.M. to meet at the Highway Department, 116 South Third
Street.

AFTERNOON SESSION — JULY 5th, 1923.

The State Highway Commission, with H. G. Shirley,
Chairman, Wade H. Massie, Secretary, Hugh B. Sproul, E. L.
Sanders, and I walk Truxton in attendance, met at the office
of the State Highway Department, 116 South Third Street, Richmond,
Virginia, July 5th, at 2:30 P.M.

The meeting was called to order by the Chairman.

On motion made by Mr. Massie and seconded by Mr.
Sproul, the Commission adopted the eight working units, known
as Districts, as laid out by the Commissioner, Mr. Coleman, and
under which the Department is now working. (Map Attached)

Moved by Mr. Sproul that the Commission grant a permit
to the Waynes Cave Light and Power Company to erect a pole line
from the Town of Elkton, a distance of about eight miles through
the Town of Hollbrooksville on State Route No. 17, under the usual
permit for such lines, provided, however, that same be advertised
for two weeks before such permit is granted. Motion seconded and
carried.

On motion of Mr. Massie the Commission granted a permit
under the usual conditions and specifications, to J. W. Baker to
lay a 2" water main for a distance of ten hundred and fifty feet (150') on the Valley Pike north of Winchester. Motion seconded and carried.

Mr. C. P. Coleman, Commissioner, took up with the Commission the question of renewing the lease on the rooms occupied by the Bridge Department and the District Engineer at no. 17 South Third Street. On motion of Mr. Sycour the Chairman of the Commission was authorized to secure a contract for this building and such other quarters as may be necessary. Motion seconded and carried.

Moved by Mr. Truston that it be the policy of the Commission in arriving at the sum to be expended on State Routes within the corporate limits of towns of twenty-five hundred inhabitants or under, to allocate a sum predicated upon the amount which is contemplated by the Commission to be expended in the near future per mile on the route when improved leading to said town. Motion seconded and carried.

Mr. Massie moved that the Chairman be instructed to write the officials of the town of Emporia that the Commission approves the allocation of a sum per mile equal to that to be expended on the roads approaching the town, but that under the Robertson Act (Chapter 184 Acts of 1920) the Commission cannot deal with the town but would have to deal with the citizens of the town or with a bank therein, and if they will comply with the terms of the Robertson Act, the Commission would proceed.
Motion seconded and carried.

On motion of Mr. Massie that the meeting adjourn until ten o'clock A.M. July 6th, 1922. Motion seconded and carried.

MORNING SESSION — JULY 6TH, 1922.

The State Highway Commission, with Henry C. Shirley, Chairman, Wade H. Massie, Secretary, Hugh B. Sproul, A. E. Sanders, and J. Walker Truxton in attendance, met at the offices of the State Highway Department, 116 South Third Street, Richmond, Virginia, July 6th, 1922, at 10:00 o'clock A.M.

The meeting was called to order by the Chairman.

There was a general discussion lead by Mr. C. P. Coleman in which he outlined the work being done by the Highway Department and funds available. He also outlined the source of funds available each year and Mr. Truxton moved that a study be made to ascertain if it was necessary to take out of the Auto Tax for expenses of the Secretary of the Commonwealth for maintenance of his Department. Motion seconded and carried.

Moved by Mr. Truxton and seconded by Mr. Sproul that due to the lack of maintenance funds all roads designated in the State System heretofore not taken over for maintenance be not taken over for such purpose until January 1st, 1923, or until at such time as the funds are available for their upkeep and that the County authorities be requested to maintain the toll and other roads designated until that date. Motion seconded and carried.
On motion of Mr. Nashie the application of the County of Halifax to advance the State Highway Commission the sum of ($50,000.00) fifty thousand dollars, as provided in Chapter 184, Acts of 1920, for the construction of a section of Route No. 13 of the State Highway System in Halifax County, be accepted and the Chairman of the State Highway Commission be authorized and empowered to enter into an agreement with the said County of Halifax and to sign the same in the name of, and on behalf of, the State Highway Commission. Motion carried.

The meeting then adjourned to go over the Equipment Division at the State Penitentiary.

After examination of the Equipment Division at the State Penitentiary, the Commission reconvened in the afternoon and after thorough discussion of the subject of the salary of the Commissioner with Mr. Coleman, it was moved by Mr. Truxton, seconded by Mr. Nashie, that the question of salary stand as it now is until brought up by the Chairman for consideration. The motion carried.

As there was no further business before the Commission, Mr. Nashie moved that it adjourn, subject to call of the Chairman. The motion was seconded and carried and the meeting adjourned.

APPROVED:—

[Signature]
Chairman.

APPROVED:—

[Signature]
Secretary.
PROPOSED "STATE HIGHWAY SYSTEM" FOR VIRGINIA,
as Recommended by the State Roads Committee
JANUARY, 1918

[Signature]

[Signature]

[Signature]
PR VIRGINIA,

committee

MAP showing CONSTRUCTION DISTRICTS as adopted by VIRGINIA STATE HIGHWAY COMMISSION.

At their meeting on July 6th, 1923, as provided by chapter 642.

[Signatures]
Copies of this map may be obtained from:
Mr. G.A. Dixon