

**Route 29 Project Delivery Advisory Panel  
July 10, 2014  
Meeting Minutes**

The inaugural meeting of the Route 29 Project Delivery Advisory Panel was held at the Virginia Center for Transportation Innovation and Research in Charlottesville, Virginia on July 10, 2014. Meeting information included:

- An agenda
- A list of Project Delivery Advisory Panel Members
- A presentation addressing certain agenda items including an overview schedule

All material distributed at the meeting is available at [route29solutions.org](http://route29solutions.org).

Panel members attending: Chip Boyles, Morgan Butler, Eddie Giles, Mark Graham, Satyendra Huja, Chuck Lebo, John Nunley, Jim Tolbert, Karen Weiner, Henry Weinschenk. Facilitator: Philip Shucet

VDOT Technical team support members were also in attendance.

Philip Shucet provided the charge to the panel: To advise VDOT during the development and delivery of the Rt. 29 Solution Package Projects on matters regarding design, environmental permitting, construction, maintenance of traffic and public safety.

The panel reviewed the package of Route 29 projects, the method of collecting public input, and the project delivery and implementation schedule.

The technical team responded to panel questions ranging from project scope, project sequencing, environmental study, business impact, traffic impact, design issues, the grouping of projects, and construction days and hours. Additional information — including contact information for the technical team, copy of the solutions package presentation to the CTB, and a draft schedule of work — will be provided to panel members.

The panel developed a list of Success Factors to meet the charge:

- Maintain 80-85 percent of current local traffic on local roads through the Rio-29 intersection
- Maintain the county's current tax revenue market share from the 29 corridor
- Maintain all current traffic lanes and access points during construction
- Develop adequate risk management practices to anticipate and avoid consequences

It was agreed that meetings would generally be held every two weeks. Meetings will continue through construction. Philip Shucet said he would provide a proposed meeting calendar for the remainder of the year.

The meeting was open to the public and was streamed live over [route29solutions.org](http://route29solutions.org).