

**Route 29 Project Delivery Advisory Panel  
July 24, 2014  
Meeting Minutes**

Meeting 2 of the Route 29 Project Delivery Advisory Panel was held at the Virginia Center for Transportation Innovation and Research in Charlottesville, Virginia on July 24, 2014. Meeting information included:

- Meeting Agenda
- Presentation addressing agenda items

All material distributed at the meeting is available at [route29solutions.org](http://route29solutions.org)

In attendance: Pete Borches, Morgan Butler, Eddie Giles, Satyendra Huja, Brad Sheffield, Jim Tolbert, Karen Weiner, Henry Weinschenk. Facilitator: Philip Shucet.

Not in attendance: Chip Boyles, Mark Graham, Chuck Lebo, John Nunley.

VDOT Technical Team support members were also in attendance.

Philip Shucet informed the group that the panel qualifies as a public body formed by a public authority, but it's one that will not vote and will not make decisions. The panel is subject to FOIA.

The panel reviewed three comments submitted on the project website (included in the presentation referenced above). The first meeting was viewed online by 73 individuals.

The panel discussed the Design-Build package elements; the Request for Qualifications; the Request for Qualifications Evaluation; the Request for Proposals Schedule; and the Key Milestone Project Delivery Schedule.

Brad Sheffield asked how local contractors can become informed of job opportunities. Philip Shucet reviewed the advertising process as well as information about the state contractors trade group, the Virginia Transportation Construction Alliance.

Henry Weinschenk indicated he would like to see conceptual images of the Rio intersection as soon as its available. In response, the panel will have an opportunity to review conceptual and refined designs prior to the Oct. 2 meeting.

Brad Sheffield said the county would like to offer design input. Philip Shucet reminded the panel that each design feature could have an impact on the budget and right-of-way requirements.

Henry Weinschenk asked if VDOT has experience with accelerated project delivery. The technical team indicated VDOT has the experience.

The panel proposed agenda items for the next meeting on Aug. 7:

- Communications planning
- Report from contractor meeting
- Conceptual drawings, if available (most likely on Aug 28 agenda)
- Review process for providing input in design
- Update on the Best Buy ramp, Hillsdale, and the adaptive signalization projects
- Projects update

The meeting was open to the public, streamed live, and is available on video at [route29solutions.org](https://route29solutions.org)